

BANKS SCHOOL DISTRICT 13

12950 NW Main Banks, OR

November 5, 2012

Regular Session

Minutes

Minutes are official after Board approval

Board Work Session – District Conference Room 5:30 PM

In Attendance: Bob Huston, Joni Spencer, Jacob Pence, Richard Bowden, Will Moore, Kathy Edison, Norie Dimeo-Ediger, Laurie Schlegel, Scott Rose, Ron Frame, Rick Rainone, Deborah Bloom, Mark Everett

Career Information System (CIS) – Jacob Pence

- University of Oregon hosts site and gathers information.
- CIS in existence 40 years – there is a small service fee from districts.
- Fee at district level to give all students free access
- Jacob Pence, Tim Hardie and Megan King administer system
- Grades 7-12 and graduates (7 years after graduation) have access
- Presented in 2 week technology class in grades 7 and 8
- Basic information introduced in 7th grade
- Specific activities leading toward education and college support introduced in 8th grade
- High School – phasing into each grade
- Information sent home in newsletters
- Access available through home, school and public library
- Parents can have access and have user name set up
- U of O keeps track of job trends
- 807 jobs listed
- 9th grade – career research
- Assignment – update resume every year
- Internships information available by county
- Used in different classes e.g. social studies, English, study lab encourages use
- “My learning express” – self-guided tutorials, prep for tests (e.g. ACT, SAT)

Will Moore said that use of the system is driven by motivation and asked if there was one-on-one contact with students to use the system. Mr. Pence did not know if this was done currently. Mrs. Edison said that in the past the Career Center had one-on-one volunteers that worked with students. She said she felt it was not integrated into the classroom as well as it should have been in the past. She was not sure the status currently. Mr. Huston said that the district should target kids who had no direction at home. Mr. Pence said the activities through CIS are for exploration. He said the goal is not to funnel students into a certain direction – it is to help the student aspire to more than they are currently considering. Laurie Schlegel said she would like to see the process begin before 7th grade.

Review of CM/GC concept – Rick Rainone

- Board needs to approve the findings of fact tonight - state statutes require the board act.
- Exempts the big projects from traditional design/bid/build process.
- Core Bond Management team wants to use the process.
- Get to select contractor and involved in general contractor selection of sub contractors. Economy is not getting better. There is tremendous competition for work available.
- Findings of fact – Mr. Rainone has used it about 25 times.
- Local contractors and local sub contractors have opportunity to bid. Prospective bidders will come to pre-bid conference Friday, Nov. 9 at 9AM.
- Value engineering – build better and better quality.

Laurie Schlegel asked about the high school bleachers. Mr. Rainone said the bleachers are an independent bid package.

Mr. Rainone said the July 2014 date is the latest the bond projects could be done. Schedules will be refined. Reduced time of entire contract means less payout to contractors. Anticipated project is a 9-month job

There may be attendees at the board meeting that will speak against the CM/GC process. Mr. Rainone said the contractors have to communicate better to get hired under the CM/GC process. RFP advertises tomorrow morning. Comments to the action item will be taken after motion, prior to second. Rick Rainone will respond.

Middle School and High School renovation and addition will be awarded as one contract. By combining the projects anticipated savings could range \$35,000 to \$50,000.

The decision was made by the design committee for the HVAC system in high school to maintain the ability to heat or cool 15 years - the life cycle of equipment purchased will align with the life cycle of the building. This allows the move towards less commercial, more residential equipment. Each room will be independently controlled, not a centralized system.

Selection criteria for CM/GC was presented to the board. Mr. Rainone commented that people stay consistent in their scoring areas. Board consensus – leave selection criteria as presented.

Bond Update and Approval Items

The Banks High School bleacher replacement project is progressing. The bid package is prepared and will be advertised tomorrow. Power is incorporated in the bid package. The bid package is just the bleachers - painting and refinishing the gym floor is not included. Once the CM/GC is selected, the district could request prices on these two items. The timeframe for the bleachers is 4 weeks for drawings and bids, then 6-8 weeks to deliver. Bids will be received by the end of November. Mr. Rainone stated that competition affords the most competitive bids. Three suppliers considered are Hussy, Intercal and Irwin. There are seven pages of technical specs. There will be a one-hour walk through with prospective contractors November 19, a non-school day. Issue addenda – prior to Thanksgiving. Mr. Rainone said the base bid will include taking the bleachers out, versus the contractor taking them, which would result in a salvage credit. Mr. Huston said he had not heard back from the Jewell School District on their interest in the old bleachers. The project is to start March 18, and be completed by March 29. Mr. Rainone's recommendation was to do the painting and refinishing in the summer; however, Mr. Rainone said that if the district can close the gym for three weeks, the floor refinishing could happen at that time also. Bleachers are scheduled to be removed and replaced the week before and during spring break.

Achievement Compact Advisory Committee

Local certified union presidents select participants from their members, but cannot exceed the number of administrators on the committee. Mr. Huston said the teacher representatives on the committee are advisory in nature, which encourages collaboration. Based on SB290 the OEA leadership is looking at student achievement as an evaluation tool. The advisory committee will create the draft, and the board will review and approve the final document. Next school year the district will put together a pilot compact. The Board will receive monthly updates. Mr. Huston stated the 2014-15 draft will be sent to the state, which will approve or disapprove the compact.

CM/GC Process

Will Moore said he would like to participate on the committee.

The proposed date for interviews – Dec. 5 (Wed.) 9AM.

Mechanical system for the middle school was approved last month.

Floor plans and mechanical system approval: intent is to take the plans into the construction document phase. Middle School mechanical system will not have a central plant; it will be a gas-fired system.

The board can approve the Middle School – High School plans in December. Board consensus was to Table Action Items 6.3 and 6.4 and hold a special board meeting on Nov. 29th at 3:30. The Bond Management Committee will be invited to attend. A full set of schematics for the middle school will be available.

The work session adjourned at 6:55 PM.

Regular Board Meeting 7:00 PM

Board Present:

Richard Bowden, Chair
Kathy Edison, Vice Chair
Norie Dimeo-Ediger
Laurie Schlegel

Others Present:

BHS Students: Chris Munjar,
Maddie Turner,
Melissa, Mitchell, Mary and Megan Merritt
Dan Herb, Wrestling Coach, Jenny Compton,
Softball Coach, Ray Deeth, Bonnie Mandish,
Julie Buck, Others

Administrators Present:

Bob Huston, Superintendent
Shelley Mitchell, JH Principal/Student Services Director
Jacob Pence, Banks High School AD/Dean of Students
Shawnda Sewell, Banks Elementary School Principal

Joni Spencer, Business Manager
Mark Everett, Banks High School Principal

CALL TO ORDER-FLAG SALUTE

Richard Bowden welcomed everyone to the meeting and led the flag salute.

PUBLIC WELCOME/RECOGNITION/COMMENTS

Superintendent Bob Huston recognized Mitchell Merritt and presented him with a plaque for the Campus Improvement Projects he spearheaded last Saturday. Mitchell's project was a benchmark for scouting. Mitchell was given a thank you signed by junior high students for the work done at the junior high. The board commended him for the project.

APPROVAL OF AGENDA

Kathy Edison moved to include Action Items 6.2, 6.5, 6.6 and 6.7 into the consent agenda, and table Action Items 6.3 and 6.4. Laurie Schlegel seconded. The motion passed unanimously.

PRESENTATIONS

Ray Deeth presented the district with a \$200 check from the Banks Chamber of Commerce. Mr. Deeth said the donation is for the Banks High School Athletic Department, or any recipient of the board's choosing. The money was raised through a recent electronic and metal recycling fundraiser. Mr. Deeth reported they took in four tons of computer equipment and one and one-half tons of metal. Bob Huston accepted the donation for the school district and said the district will use the donation appropriately.

Chris Munjar recognized the following athletes of the month for October:

Cross Country - Dallin Shurts; Football - Graysen Partain; Boys Soccer - Eric Sommerfeld; Girls Soccer - Adrianna Moore-Denslinger. The first boy's basketball game is November 28 in Taft. On November 7 the National Honor Society inducted 19 new members. He said students are working hard in classes, and the freshman English classes are moving toward meeting benchmarks. Katie Duyck, Cassy Streblow and Jeremy Lily were highlighted as students doing great things in Biology

Maddie Turner reported the leadership collected 1,000 pounds of food in the "Trick-or-Treat So Kids Can Eat" for the Banks Food Bank.

CONSENT AGENDA

Approve October 8, 2012 Board Work/Regular Session Minutes

Approve Fiscal Report

Approve Routine Personnel Matters

Leave of Absence

Mackenzie Peters 1.0FTE elementary teacher March 7-20, 2013

Policy and Administrative Regulations Adoption

FEA/FEA-AR Capital Improvement – Educational Program

Achievement Compact Advisory Committee

Approve out of district trips:

High School Softball to California March 21-27, 2013

Approve out of district trips:

High School Wrestling to Medford December 7-8, 2012

Change to the October 8, 2012 minutes: Norie Dimeo-Ediger was present at the work session.

Mr. Bowden complimented Jenny Compton on the information she provided the board on the softball trip to California. She said Mr. Huston and Mr. Pence helped her prepare the data for the board.

Norie Dimeo-Ediger moved to approve the consent agenda as amended. Laurie Schlegel seconded. The motion passed unanimously.

ACTION ITEMS

Resolution 1213-03: Construction Management/General Contractor (CM/GC) Findings of Fact

Mr. Huston reported this was discussed during the work session Mr. Bowden then asked for a motion. Kathy Edison moved to approve resolution 1213-03 as presented. Chairman Bowden asked for any public comment. There were no comments. Laurie Schlegel seconded. The motion passed unanimously.

DISCUSSION ITEMS

Policy and Administrative Regulations – 1ST Reading

CCG/CCG-AR Administrative Evaluations/Standards

GCN/GDN Evaluation of Staff

GCN-AR Core Teaching Standards

EEA Student Transportation Services

EEACC Student Conduct on School Buses

EEACD Use of District Activity Vehicle for Student Transportation

IL – Assessment Program

JECF/JECF-AR Inter-district Transfer of Resident Students

GCDA/GDDA/ GCDA/GDDA-AR Criminal Records Check/Fingerprinting

Mr. Huston reported the majority of the policies have minor changes and are compliant with best practices. He said the major policy changes and adoptions address the SB290, with revisions to teacher and administrator evaluations. He said that evaluations will be tied to student achievement, but it has not been determined how this will be accomplished.

REPORTS

Administrators Reports

Mark Everett reported that parent-teacher conferences occurred last month, and 20% of progress reports were picked up at the school. The high school is in the accreditation process, and Mr. Everett has met with the lead evaluator. On February 12 the school improvement plan will be sent to the Dept. of Education. There will be an onsite accreditation visit on March 12

Shelley Mitchell said things are going well at the junior high. The junior high has received a plaque from Josten's for meeting a set of criteria which includes featuring each student a minimum of three times and meeting multiple deadlines throughout the year.

Shawnda Sewell said that the 6th graders are back from Outdoor School and had a great experience. 7 students did not attend. Becca Freeman recently welcomed a baby girl to her family, and MacKenzie Peters is out expecting twins in November. Deanna Cintas is starting a gardening club, and donations are gladly accepted. Rachel Kelly recently received a donated laptop and camera for her classroom.

Joni Spencer reported the audit went very well and the auditors will report to the board in December. She said forecasts for their next biennium are out in December.

Jacob Pence said that four of five fall teams qualified for post-season playoffs and all teams can be proud of their seasons. Football plays Gladstone at 7PM Friday. The volleyball team was COWAPA league champs and play in Eugene this weekend. Winter sports practice starts November 13.

SUPERINTENDENT'S REPORT

Mr. Huston thanked Pihl Excavating for their donated time, equipment and materials used on the baseball field area. He thanked Chris Munjar and Maddie Turner for their regular attendance at board meetings.

Mr. Huston reported that last Tuesday the Banks School District Land Use Plan received the go ahead with the permit process from the Banks City Planning Commission.

Mr. Huston said that SB290 teacher evaluation will be created in a collaborative manner involving the achievement compact members: He said the committee will attend a regional workshop all day Wednesday at the NWRESA.

AUDIENCE TIME

Mr. Deeth said that April 20, 2013 is the next recycling day. This coincides with Banks Clean-Up Day.

BOARD OF DIRECTORS

Norie Dimeo-Ediger asked if forms are being developed for out of district travel. Mr. Huston said that Jacob Pence has been working on this.

Laurie Schlegel said Outdoor School is a great experience for the students and also the high school counselors.

Richard Bowden thanked everyone for their service to the district, including all committee members.

ADJOURNMENT

The meeting adjourned at 7:40 PM.